

Winkleigh Parish Council.

**All Members are summoned to attend the Meeting of the Council to be held on Wednesday 26th June 2024
At Winkleigh Community Centre, Castle Street,
Winkleigh. EX19 8HU
at 7.30pm**

Email:clerk@winkleighpc.org

Website:www.winkleighpc.org.

Council Members

Cllr Alex Phillips Chairman Cllr Benjamin Roth Vice-Chair	Cllr Greg Goldsworthy Cllr Alan Jacobs Cllr Andy Keys Cllr Pauline Odulinski OBE	Cllr Andrew Warner Cllr Jason Roberts Cllr Josh Rickard Cllr Adam Wonnacott
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The Council requires 4 voting Members to be quorate.

(If any Member of the Council is unable to attend the meeting, please advise the Clerk as soon as possible.)

AGENDA

- 01.06.24 **Welcome** – Chair opens the meeting
- 02.06.24 **Apologies for Absence – Cllr Andrew Keys (Personal)**
- 03.06.24 **Declaration of Interests**
- 04.06.24 **Chair to declare meeting suspended for receipt of outside reports and public participation**
- 05.06.24 **County Councillors Report** – Cllr. Andrew Saywell
- 06.06.24 **District Councillors Report** – Cllr. Simon Newton
- 07.06.24 **Police Representative Report** – PCSO Sandra Brown
- 08.06.24 **Public Participation**
This section of the proceedings shall be limited to 15minutes. Members of the public may raise any matters relating to items on the minutes and make a presentation not exceeding 3 minutes. No response may be made by members of the council at this time and the matter may be referred to at the appropriate point of the agenda, or deferred for consideration at a later meeting, or noted by the council.
- 09.06.24 To receive and approve the minutes of the meetings held on 24th April 2024 and 22 May 2024.
- 10.06.24 To discuss any matters arising from the Minutes not covered in this agenda:
i) To receive a paper from Cllr Roth regarding past operation of the finance committee as a basis for future change
ii) to confirm a change to the layout of minutes to make responsibilities for follow up more transparent

- 11.06.24 To receive an update from the clerk on progress with the Internal Agar Audit and, if appropriate approve the audit report for forwarding to the external auditor.
- 12.06.2024 To confirm the date for public access rights and arrangements for display
- 13.06.24: **Report: Cemetery and Bungalow Group Report**
 i) Update on move to change Letting Management Company (see section B)
 ii) Update on shed roof repair situation and lack of response from approved contractor
 iii) Report on boiler repairs
 iv) Clerk report on cemetery plot changes
- 14.06.24 **Road Safety Group Report:**
 i) Update on Bollard installation near BT Autos
 ii) Any other reports
- 15.06.24 **Planning Group Report:**
 i) BT Autos development: consider document from Pete Stanley regarding Section 106 contributions which may arise from this development (Application 1/0322/2024/OUT
 ii) To discuss planning Applications submitted since last meeting;
- 16.06.2024 **Bus Shelter on main road:**
 Need to address repairs and maintenance issues (Cllrs Warner and Odulinski)
- 17.06.24 **Proposal that Winkleigh PC apply to Devon CC to be part of the Road Warden Scheme.** To include tow parishioners or councillors to attend the relevant courses.
- 18.06.2 **Proposal that Winkleigh PC** advertise for tenders to do maintenance work Within the parish including grass cutting and bench maintenance work. Detailed specification to be developed.
- 19.06.24: Receive updates on Winkleigh Fair and Winkleigh Awards Programmes
- 20.06.24 Proposal to install 2 number coded key safes on the cemetery notice board (ear of) and on the outside of the community hall at an estimated cost of not more than £50 including installation

Part II

Exempt Session

Confidential Matters (Part II) Public Bodies 9Admission to Meetings) Act 1960 S1(2)

The public are requested to lkeave the meeting

- II.21.06.24 Review Clerk Appraisal recommendations
- II.22.06.24 Approve commercial arrangements for new letting management contract

11.23.06.25 Stolen Laptop update

**Date of next meeting: Wednesday 24th July 2024 at 7.30 pm at
Winkleigh Community Centre.**

Members of the Public are encouraged to attend.

Alan Matthewman,

Parish Clerk

20th June 2024