

Winkleigh Parish Council.

All members are hereby summoned under the Local Government Act 1972 Sch.12s.10, to attend the meeting of Winkleigh Parish Council for the purpose of transacting the following business:-

Agenda for the meeting of Winkleigh Parish Council to be held at the Winkleigh Community Center on Wednesday 27th September 2023 at 7:30pm

Signed: *AS Clarke* Mrs. Clarke
Email:clerk@winkleighpc.org.uk

Dated: 19th September 2023
Website:www.winkleighpc.org.uk

Council Members

Cllr Angela Findlay Chair Cllr Alex Phillips Vice-Chairman	Cllr Greg Goldsworthy Cllr Alan Jacobs Cllr Andy Keys Cllr Pauline Odulinski (Proper Officer)	Cllr Benjamin Roth Cllr Andrew Warner
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The Council requires 4 voting Members to be quorate.

(If any Member of the Council is unable to attend the meeting, please advise the Clerk as soon as possible.)

Public Participation

Members of the public are invited to give their views and ask questions on issues on this agenda or to raise issues for future consideration by the Parish Council. Limited to 15 minutes.

Formal Business

(Members of the public may not take part in the formal business of the Parish Council except under special circumstances)

AGENDA

- 01.9.23 **Welcome** – Chair to open the meeting and declare if audio recording is to be taken.
- 02.9.23 **Apologies - to receive apologies, Cllr. Findlay**
- 03.9.23 **Declaration of Interests -**
3.1 Register of Interests (ROI). Councillors to update as required
3.2 Personal Interests (PI). Councillors must declare any personal interest in items on the agenda and their nature.
3.3 Disclosable Pecuniary interest (DPI). Councillors must declare any pecuniary interest in items on the agenda and their nature and they must leave the meeting for that agenda item
- 04.9.23 **Adjournment for Public Participation – 15 minutes (3 minutes per attendee)**
- 05.9.23 **County Councillor Report - Cllr Saywell**
- 06.9.23 **District Councillors Report - Cllr Newton.**
- 07.9.23 **To Receive and Approve the Minutes of the Annual and Full Meeting held on 26th July 2023**

To Receive and Approve the Minutes of the Extra ordinary Meeting held on the 23rd August 2023

- 08.9.23 **Matters Arising from the Minutes if not addressed in this Agenda:**
1.Village in Bloom Donation asked by mop at last meeting to the value of £300.00
- 09.9.23 **To Review the Policies of the Council – Members to Review and to Discuss at meeting - Cllr Roth update - Appendix A**
- 10.9.23 **Talking Bench -**
1. Update the clerk has received correspondence from Joanne Skinner who is stepping back from the matter.
- 11.9.23 **Community Fair – 2nd September 2023 Report from Cllr Odulinski – Appendix B**
- 12.9.23 **New Website –**
1. Progress Update - Cllr Goldsworthy. Councillors to consider the opening page layout for debate.
2. The proposed date for going live with emails.
3. The notice period required by Vision ICT - clerk
4. Timescale for moving emails across and where to gmail/ionus space.
- 13.9.23 **Secure webspace - in relation to moving emails from visionict and the holding of the action plan. Options, dropbox, google drive, ionus Hidrive, media fire. Cllrs to indicate which service they favour. Appendice C**
- 14.9.23 **Action Plan – Clerk is considering GSBase as a potential solution to the action plan, with the use of it with an online facility.**
- 15.9.23 **Planning:-**
1. Applications for Consideration
a. 1/0859/2023/AGMB - Change of use of agricultural building to 1 no. dwellinghouse and associated building operations under Class Q Deadline 23rd September *Extension requested.*
b. 1/0459/2023/FUL -Erection of 9 holiday cabins with external decking, access bridge, extension to existing internal access road and associated works. (Resubmission of planning application 1/0064/2018/FUL) (Amended Red Edge) Deadline 15th September Extension for filing granted.
c. 1/0763/2023/FUL -Alterations and extensions to existing dwelling, demolition and rebuild of garage and associated works. Extension for filing granted.
d. 1/0818/2023/FUL - Erection of No.5 Dwellings with associated access. *extension* has been granted for filing. Correspondence received from four parishioners.
- 2. Decisions for Information:-**
a. 1/0548/2023/FUL - Londis, The Bakery Stores, Fore Street, Winkleigh - Installation of hydraulic lift and installation of security doors. Permission Granted.
b. 1/0578/2023/FUL - Zephyr, Winkleigh, North Tawton - Demolition of existing dwelling and outbuilding and erection of replacement dwelling (Re-submission of 1/1272/2022/FUL) Refused.
c. 1/0500/2023/FUL - South West Fixings, Extension to existing (B2 and B8) industrial unit, permission granted.

- d. 1/0607/2023/FUL - Land At Grid Reference 262282 109555, Winkleigh -**
Erection of commercial building with associated yard area to include parking and landscaping (Variation of condition 2 of planning approval 1/0380/2020/FUL).
Permission Granted.
- e. 1/0111/2023/FUL - Land At Elms House,** Erection of 1no. dwelling with associated parking and access and the provision of 2no. parking spaces to serve Elms House, Permission Granted.
- f. 1/0482/2022/FULM - Residential development comprising 71 no. dwellings and associated works -** application refused.
- g. 1/0129/2023/FUL - Land At Barons Down Farm,** Demolition of 2 no. existing dwellings and erection of 1 no. detached dwelling, permission granted.
- h. 1/0277/2023/FUL -Land At Grid Reference 260031 109449,** Change of use from agricultural land to a dog exercise field, permission granted.

16.9.23 Finance

- 1. To Approve the Schedule of Payments and Receipts Since the last Meeting – Appendix D**
- 2. To Approve Bank Reconciliation as at 26th September 2023 Appendix E**
- 3. To Approve the Quarterly Budget Comparison to 30th September 2023 Appendix F**
- 4. Banking Arrangements –Clerk to discuss the implications of a free banking service. Possible alternatives.**
- 5. Majestic Trees - set up a standing order for the 1st of each month.**
- 6. AGAR - Public rights query from PKF needs re-addressing**
- 7. Asset. Related**
 - a. Replacement Benches – Cllr Phillips to update on the bench outside the church. Hollocombe bench needs replacing outside St Michaels**

17.9.23 **Co-option of any new Councillors**

18.9.23 **Properties on Eggesford Road - currently empty Cllr Findlay**

19.9.23 **Bollards proposal - requested by Trish Clarkson - crossing point across the A3124 at the Exeter Road Eggesford Road junction - Cllr Warner**

20.9.23 **To Consider the Proposal for a Youth Council – Cllr Odulinski – Prosal/update**

21.9.23 **Members Reports/Questions**

22.9.23 **Clerks report:- Appendice G**

22.9.23 **Date of Next Meeting - 25th October 2023**

23.9.23 **Close of Meeting Part I**

Part II **EXEMPT SESSION**

Confidential Matters (PART II) Public Bodies (Admission to Meetings) Act 1960 s1 (2) The public and press are requested to leave the meeting.

25.9.23 **Cemetery -**

- 1. Bungalow Remedial Works – Cemetery Bungalow Roof Refurbishment, award contract**
- 2. Management of the Bungalow – Deferred, clerk will provide details. NB. Change in Rent is from the 1st October.**

3. Management of the Cemetery

a) Maintenance Report - update by Cllr Roth.

b) Shed Roof – *update*

a) Ditch and Drain Maintenance – Cllr Jacobs Update re: drain at the front the new quote doesnt cover it.

27.9.23 **Close of Meeting Part II**

Public & Press Welcome

Clerk to the Parish Council
Mrs. Clarke

Wednesday 20th September 2023