

Winkleigh Parish Council.

**All Members are summoned to attend the Full Meeting
of the Council to be held on
Wednesday 26th July 2023
At Winkleigh Community Centre, Castle Street,
Winkleigh. EX19 8HU
at 7.30pm**

Email:clerk@winkleighpc.org.uk

Website:www.winkleighpc.org.uk

Council Members

Cllr Angela Findlay Chair Cllr Alex Phillips Vice-Chairman	Cllr Greg Goldsworthy Cllr Alan Jacobs Cllr Andy Keys Cllr Pauline Odulinski (Proper Officer)	Cllr Benjamin Roth Cllr Andrew Warner
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The Council requires 4 voting Members to be quorate.

(If any Member of the Council is unable to attend the meeting, please advise the Clerk as soon as possible.)

AGENDA

- 01.7.23 **Welcome** – Chair to open the meeting and declare if audio recording is to be taken.
- 02.7.23 **Apologies**
- 03.7.23 **Declaration of Interests**
- 04.7.23 **Adjournment for Public Participation – 15 minutes (3 minutes per attendee)**
- 05.7.23 **County Councillor Report**
- 06.7.23 **District Councillors Report**
- 07.7.23 **To Receive and Approve the Minutes of the Annual and Full Meeting held on 28th June 2023**
- 08.7.23 **Matters Arising from the Minutes if not addressed in this Agenda**
- 09.7.23 **To Review the Policies of the Council – Members to Opt for Policies of Interest to Review and to Discuss at meeting 27th September 2023.**
- 10.7.23 **Talking Bench -**
 - 1. Update Cllr Roth & Jo Skinner
- 11.7.23 **Community Fair – 2nd September 2023 – Update Cllr Odulinski – Appendix A (All Members to Update on their Actions Undertaken)**
- 12.7.23 **New Website –**
 - 1. Progress Update & Schedule for Transfer Cllr Goldsworthy

- 13.7.23 **Employment Committee –**
1.To Approve the Employment of a New Clerk, Salary, Hours & Handover Period
2. To Approve SLCC Membership for the New Clerk £189.00
3. To Approve the Renewal of Microsoft Membership £59.99
4. To Approve and Review the Terms of Reference for the Employment Committee Appendix B
- 14.7.23 **Action Plan – Review by All Members**
- 15.7.23 **Planning**
- 1. Applications for Consideration**
 - a) 1/0548/2023/FUL - Londis, The Bakery Stores, Fore Street, Winkleigh - Installation of hydraulic lift and installation of security doors. Expiry extended to 27th July 2023.**
 - b) 1/0578/2023/FUL - Zephyr, Winkleigh, North Tawton - Demolition of existing dwelling and outbuilding and erection of replacement dwelling (Re-submission of 1/1272/2022/FUL) Expiry extended to 27th July 2023.**
 - c) 1/0500/2023/FUL - Southwest Fixings Ltd, Winkleigh - Extension to existing (B2 and B8) industrial unit. Expiry extended to 27th July 2023**
 - d) 1/0607/2023/FUL - Land At Grid Reference 262282 109555, Winkleigh - Erection of commercial building with associated yard area to include parking and landscaping (Variation of condition 2 of planning approval 1/0380/2020/FUL). Expiry extended to 27th July 2023**
 - e) 1/0459/2023/FUL - Orchard Lakes, Winkleigh - Erection of 9 holiday cabins with external decking, access bridge, extension to existing internal access road and associated works. (Resubmission of planning application 1/0064/2018/FUL). Expiry 29th July 2023**
 - f) FPEM/0553/2023 - B T Autos (Winkleigh), Exeter Road, Winkleigh - Erection of 6 no. dwellings. Expiry 3rd August 2023**
 - 2. Decisions for Information**
 - a) 1/0244/2023/FUL - The Cactus Shop, Caldicott, Winkleigh – Erection of a rural worker’s dwelling (Support) Permission Granted**
- 16.7.23 **Finance**
- 1. To Approve the Schedule of Payments and Receipts Since the last Meeting – Appendix C**
 - 2. To Approve Bank Reconciliation at 31.05.23 Appendix D**
 - 3. To Approve the Quarterly Budget Comparison to 30th June 2023 Appendix E**
 - 4. Banking Arrangements – (Deferred to September 27th Meeting)**
 - 5. Asset Register**
 - a. Review Office Equipment - Cllr Findlay Update**
 - b. Bus shelters/services – Cllr Phillips Update re Hollocombe**
 - c. Replacement Benches – Cllr Phillips**
- 17.7.23 **Request DCC to Extend the 20 mph Limit Restricted Road Order 6072 – Cllr Findlay**
- 18.7.23 **Walking Winkleigh – Cllr Warner Proposal for a Working Group for Pedestrians and Traffic in Winkleigh. Detail: to pick up the Gateway Signage work, footpaths and footpath planning and road crossing, School junction, others as appropriate.**

- 19.7.23 **To Consider Advertising Councillor Vacancies Following Election**
- 20.7.23 **Secure Webspaces – Parish Council Document Storage and Joint Document Working – Cllrs Warner, Jacobs & Roth**
- 21.7.23 **Being Part of Winkleigh – Recording Meetings – Cllr Warner**
- 22.7.23 **To Consider the Proposal for a Youth Council – Cllr Odulinski – Proposal Attached**
- 23.7.23 **Members Reports/Questions**
- 24.7.23 **Date of Next Meeting**
- 25.7.23 **Close of Meeting Part I**
- Part II **EXEMPT SESSION**
Confidential Matters (PART II) Public Bodies (Admission to Meetings) Act 1960 s1 (2) The public and press are requested to leave the meeting.
- 26.7.23 **Cemetery -**
1. **Bungalow Remedial Works – Cllrs Warner and Jacobs Update**
 2. **Management of the Bungalow –**
 - a) **Report by the Bungalow Group Appendix F & G**
 - b) **Rent Review Appendix H**
 3. **Management of the Cemetery**
 - a) **Report by the Cemetery Group Appendix I**
 - b) **Shed Roof – Storm Damage Insurance Claim – The Clerk Update**
 - c) **Ditch and Drain Maintenance Quotations – Cllr Jacobs Update (One Quotation Received)**
- 27.7.23 **Close of Meeting Part II**

Public & Press Welcome

Locum Clerk to the Parish Council
Lorraine Wheeler

Thursday 20th July 2023

Lorraine B Wheeler