

# Winkleigh Parish Council.

**All Members are summoned to attend the Full Meeting  
of the Council to be held on  
Wednesday 28<sup>th</sup> June 2023  
At Winkleigh Community Centre, Castle Street,  
Winkleigh. EX19 8HU  
at 7.30pm**

Email:clerk@winkleighpc.org.uk

Website:www.winkleighpc.org.uk

## **Council Members**

Cllr Angela Findlay Chair Cllr Alex Phillips Vice-Chairman	Cllr Greg Goldsworthy Cllr Alan Jacobs Cllr Andy Keys Cllr Pauline Odulinski (Proper Officer)	Cllr Benjamin Roth Cllr Andrew Warner
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**The Council requires 4 voting Members to be quorate.**

*(If any Member of the Council is unable to attend the meeting, please advise the Clerk as soon as possible.)*

## **AGENDA**

- 01.6.23 **Welcome** – Chair to open the meeting and declare if audio recording is to be taken.
- 02.6.23 **Apologies**
- 03.6.23 **Declaration of Interests**
- 04.6.23 **Adjournment for Public Participation – 15 minutes (3 minutes per attendee)**
- 05.6.23 **County Councillor Report**
- 06.6.23 **District Councillors Report**
- 07.6.23 **To Receive and Approve the Minutes of the Annual and Full Meeting held on 17<sup>th</sup> May 2023**
- 08.6.23 **Matters Arising from the Minutes if not addressed in this Agenda**
- 09.6.23 **To Review the Policies of the Council (Available on the Council's website) – All Members to Opt for Policies of Interest to Review and Discuss at meeting 27<sup>th</sup> September 2023.**
- 10.6.23 **Talking Bench -**
  - 1. Update Cllr Roth & Jo Skinner
- 11.6.23 **Community Fair – 2<sup>nd</sup> September 2023 – Update Cllr Odulinski – Appendix A (All members to Update on their Actions Undertaken)**
- 12.6.23 **New Website –**
  - 1. Progress Update & Schedule for Transfer Cllr Goldsworthy
  - 2. Parish Clerk Email Address for Discussion.

- 13.6.23 **Employment Committee – To Approve Members (Chair, Vice Chair and Proper Officer) and Review the Terms of Reference**
- 14.6.23 **Appoint Representatives to Internal Groups and External Bodies and Organisations – Cllr Andy Keys, Cllr Benjamin Roth**
- 15.6.23 **20s Plenty for Devon – Campaign  
Devon County Council (Various Roads, Winkleigh) (20mph Limit & Restricted Road) Order – 6072 Expiry for Comments 13<sup>th</sup> July.**
- 16.6.23 **Spring on Townshend Hill – Proposed Highways Works – For Information**
- 17.6.23 **Planning**
1. **Applications for Consideration**
    - a) **1/0390/2023/FUL - Smythen Farm, Hollocombe, Chulmleigh -** Demolition of two barns and erection of four dwellings (Variation of condition 2 of Planning Application 1/0226/2020/FUL). **Expiry 15<sup>th</sup> June 2023.**
    - b) **1/0482/2022/FULM - Land At Grid Reference 263212 108395,** Winkleigh - Residential development comprising 71 no. dwellings and associated works (Amended plans). **Expiry 12th June 2023**
    - c) **1/0356/2023/FUL - Winkleigh Sports Centre, Winkleigh -** Erection of multi purpose sports facility to include fencing and floodlights. **Expiry 19<sup>th</sup> June 2023.**
    - d) **1/0424/2023/FUL - Heckapen Farm, Winkleigh -** Use of 2no. holiday units as 2no. independent dwellings. **Expiry 30<sup>th</sup> June 2023.**
    - e) **1/0277/2023/FUL - Land At Grid Reference 260031 109449,** Winkleigh, - Change of use from agricultural land to a dog exercise field. **Expiry 2nd July 2023.**
  2. **Decisions**
    - a) **1/0067/2023/FUL - Agricultural Building At Grid Reference 262991 111029, Hollocombe, -** Change of use of building to dwelling. (Support) **Permission Granted**
    - b) **1/0234/2023/FUL - Land At Grid Reference 260661 111485,** Winkleigh - Erection of wooden machinery and equipment store. (No objection) **Permission granted.**
    - c) **1/1180/2022/OUTM - Bellinster House, Winkleigh, Devon -** Outline application with all matters reserved for the part redevelopment of a mixed use live/work site, to include 15 residential units, workspace and Internet café. (Object) **Application Withdrawn.**
  3. **Torrige District Council Shortlisted for a Planning Award – Parish Council’s Response (if any) to be agreed.**
- 18.6.23 **Finance**
1. **To Approve the Schedule of Payments and Receipts Since the last Meeting – Appendix B**
  2. **To Approve Bank Reconciliation at 31.05.23 Appendix C**
  3. **Banking Arrangements – Update Cllrs Goldsworthy & Findlay**
    - a. **Nat West Bank – Update Cllr Findlay**
    - b. **Update Cllr Goldsworthy Barclays & Lloyds Banks (re charges & dual level authorisation) Appendix D**

**4. Asset Register**

- a. Review Office Equipment - Cllr Findlay Update
- b. Bus shelters/services – Cllr Phillips Update re Hollocmbe
- c. Replacement Benches – Cllr Phillips

**5. Internal Audit Action Plan – Appendix E**

19.6.23 **Employment of New Clerk – Update Cllrs Findlay & Odulinski**  
a) Formal Interview Process to be discussed (Employment Committee)

20.6.23 **Members Reports/Questions**

21.6.23 **Date of Next Meeting**

22.6.23 **Close of Meeting**

Part II **EXEMPT SESSION**

**Confidential Matters (PART II) Public Bodies (Admission to Meetings) Act 1960 s1 (2)** The public and press are requested to leave the meeting.

23.6.23 **Cemetery -**

1. Bungalow Remedial Works – Cllrs Warner and Jacobs Update
2. Management of the Bungalow – Cllrs Warner and Jacobs Update – Appendix F
3. Shed Roof – Storm Damage 12<sup>th</sup> April 2023 Quotations Received – Appendix G Cllr Findlay Update & Decision re Submitting an Insurance Claim
4. Ditch and Drain Maintenance Quotations – Cllr Findlay Update

24.6.23 **FOI Legal Fees**

25.6.23 **Close of Part II**

Public & Press Welcome

Locum Clerk to the Parish Council  
Lorraine Wheeler

Thursday 22<sup>nd</sup> June 2023

*Lorraine B Wheeler*