

# Winkleigh Parish Council

## Minutes of the Parish Council Meeting on Wednesday, 26<sup>th</sup> November 2025 7.00pm at Community Centre, Castle Street, Winkleigh

**Present:** Cllr. A Phillips (Vice Chair), Cllr. A Jacobs, Cllr B Roth, Cllr. A Warner, Cllr. A. Wonnacott, Cllr. P Odulinski, Cllr A Keys, Cllr. T Squance, Cllr S Leahy, and Cllr J Sheppard

**In attendance:** 12 Members of the public  
DCC Cheryl Cottle-Hunkin  
Lucie Moose (Parish Clerk)  
Josie Hole (Administration Assistant)

01.11.25	<p>In the absence of the Chair, the meeting was opened and chaired by the Vice-Chair, Cllr Alex Phillips at 7.00 pm and welcomed all those in attendance.</p> <p>Apologies for absence: Received from Cllr G Goldsworthy (out of the Country).</p>
02.11.05	<p>To receive declarations of interest Cllr Leahy declared an interest in Agenda item 7.11.25 concerning the Cemetery bungalow.</p> <p>The Chair proposed that considering the large public attendance, <b>Public Participation (Agenda Item 04.11.25)</b> could be brought forward and heard before the DCC report from Cllr Cheryl Cottle- Hunkin. This adjustment was proposed so that the Devon County Cllr could hear the Comments from the community prior to giving her report. There were no objections from Councillors nor members of the public, and the meeting proceeded with Public Participation.</p>
04.11.05	<p><b>Public Participation</b> A member of the public raised concerns about the council's approach to Community engagement, noting that they regularly provide time, equipment, and labour free of charge for major Winkleigh events such as the Fairs etc. They explained that other Councils have recently commissioned and funded them for similar engagement work, but emphasised that Winkleigh benefits from their equipment at no cost. The speaker suggested that the Parish Council is missing valuable opportunities to engage with residents at these well-attended events and that holding separate engagement sessions incurs additional expense with lower public turnout. They encouraged the Parish Council to make use of existing community events and offered to help arrange a consultation table at the forthcoming Christmas Fair. The Council thanked the speaker for their contribution.</p> <p>The Chair then welcomed the residents and explained that this agenda item had been brought forward due to increasing concern over safety and traffic volumes on Townsend Hill and surrounding roads. Residents have submitted numerous complaints, prompting the Council to hold a focussed discussion. The Chair reminded attendees that everyone will be given the chance to speak but asked that contributions remain respectful and constructive. He advised that the Parish Council acknowledges the longstanding nature of the issue and expresses willingness to hear residents' perspectives directly.</p> <p>The residents then raised a number of significant concerns regarding road safety and issues highlighted included increasing traffic volumes; speeding; the use of village roads as through-routes, and the absence of safe pedestrian infrastructure.</p>

	<p>The key issues raised were:</p> <ul style="list-style-type: none"> <li>• Dangerous junctions and poor visibility for pedestrians, particularly at Townsend Cross.</li> <li>• High levels of through-traffic using village roads as a shortcut instead of the bypass.</li> <li>• Excessive vehicle speeds, especially where limits rise from 20mph to 30mph.</li> <li>• Lack of pavements, creating significant risks for elderly residents, dog walkers, and children.</li> <li>• Reports of near-misses, collisions, and intimidating behaviour from some drivers, including difficulties accessing private driveways.</li> <li>• Concerns linked to new housing development and temporary traffic controls, which may be diverting additional traffic through the village.</li> <li>• Requests for safety measures, including: <ul style="list-style-type: none"> <li>a. "Access Only" or "No Through Road" restrictions</li> <li>b. Extension of the 20mph limit across the village</li> <li>c. Additional traffic-calming or physical barriers</li> <li>d. Improved signage and safer pedestrian routes</li> <li>e. Engagement with Highways Department, police, and navigation-app providers regarding routing</li> </ul> </li> <li>• Concerns about long-standing lack of progress despite repeated reports to various authorities.</li> <li>• Residents emphasised the need for urgent action to prevent a serious accident.</li> </ul> <p>The Chair thanked all contributors and confirmed that the discussion was genuine and not pre-arranged. They reported that, following authority granted at the previous meeting, they had contacted Highways Dept. to request the installation of large planters at the top of Townsend Hill as a traffic-calming measure, and they had acknowledged the request. The Chair also advised that they had asked Highways to remove the 7.5-tonne weight restriction so the road could be designated "access only," reflecting residents' concerns. It was noted that Highways Dept. had previously advised another resident that removing the restriction would be costly due to changes required to signage.</p> <p>The Chair then invited the Devon County Councillor to give her report, confirming that further discussion would take place later under "Matters Arising," and asked her to stay briefly after the Agenda item to review the Council's proposal for escalation to Devon County Council.</p> <p>03.11.25</p> <p>Reports</p> <p>a) <b>Devon County Councillor Cheryl Cottle-Hunkin – Report</b></p> <p>Cllr Cottle-Hunkin reported on her ongoing work addressing rural deprivation, highlighting the higher costs of delivering services in rural areas and continued lobbying of central government to recognise these pressures. She expressed concern that repeated funding cuts significantly impact Devon's ability to provide services to its predominantly rural communities.</p> <p>She confirmed that she has spoken with Stagecoach regarding bus services and has received assurances that there are currently no plans to reduce routes serving Winkleigh.</p> <p>Cllr Cottle-Hunkin updated members on proposed local government reorganisation, under which central government intends to replace district and county councils with new unitary authorities. Devon County Council has proposed a "911" model, retaining the existing Devon footprint with 16 neighbourhood committees, to ensure continuity of adult social care and children's services. Proposals will be reviewed by central government, with interim elections expected in May 2027 and full implementation anticipated in 2028.</p> <p>She reported on challenges within Devon's fostering service, noting a 30% reduction in foster carers since before COVID, resulting in increased reliance on residential care. The County Council has approved £2 million to support and retain foster carers and to recruit new ones. An independent strategic advisor for inclusion has also been appointed to lead implementation of Devon's inclusion and learning strategies.</p> <p>Finally, Cllr Cottle-Hunkin addressed policing concerns, confirming that officers have visited Winkleigh and will return, including a visit to the primary school on 9 December. Police are also willing to visit the allotments and sports centre, with arrangements to be coordinated locally, including discussions around CCTV.</p>
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06.11.25	<p>(b) and (c) No update reports received – noting District Councillor's election results to be announced in December</p> <p>The Chair thanked Cllr Cottle-Hunkin for her report and he proposed (with Cllr Roth seconding the motion) to move Agenda Item 06.11.25 <i>Matters Arising</i> forward ahead of receipt and approval of Minutes of the 22<sup>nd</sup> October 2025 Meeting to address traffic matters promptly. All were in agreement.</p> <p><b>Matters Arising (Road Safety)</b></p> <p>Members noted correspondence with Devon County Council (DCC) regarding a potential Traffic Regulation Order (TRO) and agreed that the Parish Council should work collaboratively with the County Councillor and provide support as required.</p> <p>Members agreed that the Parish Council should develop its own traffic proposals, potentially offering several options to reflect differing views within the parish. Possible measures discussed included restricting access at the top of the road while retaining emergency access. It was noted that enforcement methods should not be determined at this stage, as Highway Department's engineers would assess feasibility and costs.</p> <p>The safety of schoolchildren was highlighted, with members noting that restricting through-traffic could improve safety and encourage independent walking. Devon County Cllr reported that the primary school headteacher was supportive in principle, though not formally, and that concerns remained regarding unsafe parking at the junction. It was noted that approximately 120 households would be affected.</p> <p>Members recalled that a traffic survey undertaken during the first phase of development on Townsend Road showed traffic volumes comparable to the main road. As this data was now five years old, it was agreed that updated traffic data would be beneficial. Offers were made to assist with a new traffic survey and to support wider community engagement, including consultation at the Christmas Fair. It was noted that previous petitions had demonstrated strong community involvement, and that new traffic lights near the Sports Centre may further increase through-traffic.</p> <p>Members acknowledged that DCC would require evidence of formal community support for any proposal. It was agreed that the Parish Council must lead a structured consultation process to demonstrate this support.</p> <p>Following discussion on agenda procedures and transparency, it was agreed that the issue should be formally listed under <i>Parish Environment</i> to allow proper consideration and public notice.</p> <p><b>Resolved:</b></p> <ul style="list-style-type: none"> <li>• That the Parish Council will undertake a community consultation to gather residents' views on options to reduce through-traffic, in support of progressing a TRO.</li> <li>• That an initial consultation will take place at the Christmas Fair on 6 December, followed by wider engagement (including leaflets and other outreach) prior to the January Parish Council meeting.</li> <li>• That consultation questions will present multiple options focused on reducing through-traffic, including provision for emergency access.</li> <li>• That results will be collated and passed to the County Councillor.</li> <li>• Volunteers will be sought to assist with the consultation and wider engagement.</li> </ul> <p>Members noted that correspondence had been sent in support of introducing a village-wide 20 mph zone (excluding the A3124) and extending the 30-mph speed limit to Seckington Cross. The importance of retaining the extended 30 mph section was confirmed, and the matter will be followed up.</p> <p>The Chair advised that the principal matter under discussion had been addressed and noted that all parties shared a common objective of achieving a successful outcome. He emphasised the</p>
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	<p>importance of engaging appropriately with Devon County Council to avoid repetition of previous unsuccessful approaches.</p> <p>The Chair thanked attendees and DCC Cottle-Hunkin for remaining beyond the scheduled allotted time and undertook to circulate the requested data. Members were asked to notify the Chair promptly of any further requests for information from Devon County Council in order to ensure a co-ordinated response.</p> <p style="text-align: center;"><i>*** DCC Cllr Cottle-Hunkin left the meeting at 7.55pm*** *** All members of the public also left ***</i></p>
05.11.25	<p><b>To receive and approve the Minutes of the Meeting held on 22<sup>nd</sup> October 2025</b></p> <p>The Chair asked all present if they approved the Draft Minutes issued. Cllr Leahy raised concern regarding the wording of Minute item 16-10-25, noting that it incorrectly suggested Councillor approval of a planning application that had not yet been submitted. It was agreed that the wording would be amended by removing the phrase "expressed approval," leaving a factual reference to the forthcoming application.</p> <p>Cllr Leahy queried the non-receipt by all members of an invitation to the 8th November 2025 Remembrance Service, issued by the Winkleigh Society. It was confirmed that the invitation had been circulated to some Councillors, though not all, and apologies were noted.</p> <p>The Chair proposed, and Cllr Roth seconded the motion of approving the Minutes including the aforesaid amendment. This was agreed by all present except for Cllr Warner who abstained due to not being in attendance.</p> <p style="text-align: right;"><b>Resolution: 2025-18</b></p>
07.11.25	<p><b>Parish Environment items</b></p> <p><b>1. Location of "Bee Hotel" (Cllrs Jacobs and Squance)</b></p> <p>The proposed location for the Bee Hotel was discussed. Cllr Jacobs advised that the land is maintained by the Parish Council. Cllr Squance and Cllr Jacobs advised that installation requirements made need extra groundwork and possible need for concrete foundations.</p> <p>It was proposed by the Chair and seconded by Cllr Wonnacott that the "Bee Hotel" be installed at the suggested site to avoid delays associated with confirming land ownership with other authorities. The location was described as the grassy area at the end of Chulmleigh Road, adjacent to the footpath leading to the A3124, and it was confirmed that this could be classified as a planter for insurance purposes.</p> <p><b>Resolved:</b> The proposed location was approved. <b>what3words: pulps.spite.owls</b></p> <p style="text-align: right;"><b>Resolution: 2025-19</b></p> <p><b>2. Consideration of Parish Council Flowerbeds and Planters</b></p> <p>The Council discussed existing flowerbeds and proposed planters, including compliance with Devon County Council regulations and any associated permissions or fees. Clarification was sought regarding authority to proceed with an application for two small wooden planters on the grass verges at the top of Townsend Hill. It was noted that these would be simple timber planters, not concrete installations. Funding for the planters has been provided by Cllr Cheryl Cottle-Hunkin, with plants to be supplied free of charge by "Catkin Blooms." As the planters are externally funded, no formal motion was required. It was agreed that the necessary paperwork would be completed, and installation arranged accordingly.</p> <p><b>3. Castle Green – Road Names</b></p> <p>The Council discussed a complaint from a resident regarding the road names at Castle Green, expressing dissatisfaction with all the approved names and requesting that they be changed. Members noted that the names had already been approved following consultation and that no objections were raised at the time. It was agreed that changing the road names would be inappropriate. The Council resolved to respond to the resident explaining the historical context, consultation process, and that the final selection was made by the developer in agreement with Torridge District Council. Relevant</p>

background correspondence will be collated to support the response, and the resident will be informed that the road names will remain unchanged.

#### **4. Chulmleigh Road condition**

Cllr Warner gave an update concerning the road conditions following recent development works. It was noted that responsibility for repairs rests with the developer, Lovell. After initial concerns regarding uneven and muddy surfaces, and following further excavation and resurfacing, additional pressure from Devon County Council has resulted in more substantial remedial works. The revised repair process includes a stone base set in concrete, with additional layers to be compacted. Although no formal response has been received, works on site indicate that improvements are in progress.

#### **5. 'Walking in Road' sign for Torrington Road**

The Council revisited the ongoing issue of installing a "Walking in Road" sign. It was noted that Highways Department had previously refused permission for four signs but agreed to the installation of one. An update had been requested three weeks earlier without response. It was agreed that action would be taken to pursue a reply.

#### **6. Bus shelter seat update**

Cllrs Jacobs and Squance reported that the project is in progress, with supports manufactured and awaiting timber and the assistance of a local resident with joinery skills for installation.

#### **7. Cemetery Bungalow – Increase in Keenor Estate Agent Fee £81.12pm (incl VAT)**

The Council considered correspondence from Keenor Estate Agents regarding increased fees for managing the Cemetery bungalow. The increase was deemed reasonable and, following discussion, a proposal to accept it was seconded and carried by majority, with one abstention.

**Resolution: 2025-20**

#### **8. Planning – to receive a report from the Planning Sub-Committee**

Cllr Odulinski presented the planning list in her preferred order, which was approved by the Chair.

#### **NEW PLANNING APPLICATIONS & DECISIONS –**

It was duly noted that the Planning Application had been permitted on 6<sup>th</sup> November 2025 in respect of:

Planning Ref 1/0711/2025/CPL

West Riddiford, Winkleigh, Devon, EX19 8DW

Certificate of proposed lawful development for the demolition of existing garage and construction of timber framed garage with amendments to driveway.

#### **New Applications since the last meeting:**

**Application Ref: 1/0861/2025/FULM**

**Proposal:** construction of 4 industrial units (B2) (Variation/removal of conditions 2, 3 and 5 of planning approval 1/0093/2017/FULM)

Location: Devon Plant Services, Unit 1, Winkleigh Airfield, Winkleigh

*(Observations to TDC by 6<sup>th</sup> December 2025)*

The Council considered the planning application. Support, proposed by the Chair and seconded by Cllr Warner, was agreed by those present with one abstention, subject to the inclusion of landscaping, swales, and bat/bird boxes.

**(Action: Parish Clerk)**

**Application Ref: 1/0886/2025/FUL**

**Proposal:** First floor extension and single storey rear extension

Location: 12 Ashplants Close, Winkleigh, Devon, EX19 8HE

*(Observations to TDC by 13<sup>th</sup> December 2025)*

Cllr Odulinski noted that no objections had been raised and that the extension would not impede neighbours. She recommended agreeing to the application. The Chair proposed adopting her recommendation, which was seconded by Cllr Wonnacott, and the Council voted in favour.

**(Action: Parish Clerk)**

	<p><b>Application Ref:</b> 1/0785/2025/FUL  <b>Proposal:</b> Installation of bus shelter on concrete base  Location: Land At Grid Reference 263347 108101, Winkleigh, Devon, O.S. Map Reference: (E) 263347 (N)  Members noted that formal planning permission was required for the parish bus shelter. It was agreed to support the application, with the Chair proposing the motion, was seconded by Cllr Roth and carried unanimously.</p> <p style="text-align: right;"><b>(Action: Parish Clerk)</b></p> <p><b>Application Ref:</b> 1/0693/2025/FUL  Proposal: Erection of 2no dwellings  Location: Land At Grid Reference 262739 10800, Hatherleigh Road, Winkleigh, Devon, O.S. Map Reference: (E) 262740 (N) 108000  <i>Observations to TDC by 5<sup>th</sup> December 2025</i>  Members considered planning application for two small affordable bungalows on a narrow site near the former Hicks' Garage. Cllr Odulinski noted uncertainty about how the two-bedroom bungalows would physically fit on the site but observed that they are very small, have limited outdoor space, include renewable energy systems, and are classified as affordable housing. She recommended supporting the proposal. An incorrect grid reference in the documentation was also noted.  It was agreed to support the application, subject to correction of the grid reference, and the motion was seconded by Cllr Jacobs and carried unanimously.</p> <p style="text-align: right;"><b>(Action: Parish Clerk)</b></p> <p><b>To note planning notices received since the Agenda preparation.</b>  <b>(Application Ref: 1/0901/2025/FUL</b>  <b>Proposal:</b> Replacement of existing mono-pitch roof and construction of porch extension  <b>Location:</b> The Barn Pittford Cottages Wembworthy Chulmleigh Devon EX18 7QA.  <i>Observations to TDC by 18<sup>th</sup> December 2025</i>  Councillors noted this newly received application with initial confusion over the location, as the postal address listed Wembworthy, but Cllr Warner confirmed that the site lies within the Winkleigh Parish boundary.  As the application was received on the day of the Parish Council Meeting it was considered too late for full consideration, it was agreed to request an extension to allow a response to be submitted in January 2026. The Clerk to contact the Planning Authority to obtain approval for the extended response period.</p> <p style="text-align: right;"><b>(Action: Parish Clerk)</b></p> <p><b>Application Ref:</b> 1/0839//2025/FUL  Proposal: Siting of self-storage containers, the installation of a security fence and access gate, and security CCTV and lighting  Location: Land At Grid Reference 262988 108989, Winkleigh, Devon,  <i>Observations to TDC by 12<sup>th</sup> December 2025</i>  Councillors considered this planning application for a self-storage site on a small block of land located behind a bungalow near the entrance to Winkleigh Timber Ltd, within the fenced area. The location and boundaries of the site were clarified, and members agreed the proposed use was appropriate.  Cllr Warner proposed to support the application; the motion was seconded by Cllr Jacobs and carried. The Chair abstained due to personal connections.</p> <p style="text-align: right;"><b>(Action: Parish Clerk)</b></p> <p><b>9. Traffic Management – Townsend Road / TRO Consultation</b>  Members noted that under Agenda Item 06.11.26 "Matters Arising", it was agreed the Parish Council would develop traffic proposals and undertake a structured community consultation to support a potential Traffic Regulation Order (TRO) on Townsend Road. Consultation will include initial engagement at the Christmas Fair, followed by wider parish outreach. Volunteers will be sought to assist. Consultation results will be collated and passed to the County Councillor.</p> <p><b>08.11.25</b> <b>To receive updates and report from the People Committee to include update concerning: Parish Council practices and policies together with future policy review.</b></p>
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**- Standing Orders – Review and Approval**

Cllr Odulinski advised that the Committee recommended approval of the revised Standing Orders Policy. The Chair invited comments. It was confirmed that missing numerical details, including notice periods, had been completed. Cllr Keys explained the version-control process and confirmed that the document under consideration was Issue 6A.

Discussion covered a number of queries raised by the Chair, including the circulation of required Standing Orders, notice periods, references to employee responsibilities, councillor conduct provisions, organisational affiliations, and authority to issue press statements. It was noted that some of the queried additions had been introduced during drafting.

Cllr Warner proposed approval of the Standing Orders as drafted, with a review within six months, seconded by Cllr Odulinski. The Chair proposed an amendment to reduce the review period to three months, seconded by Cllr Wonnacott, which was accepted. The amended motion was approved with some abstentions.

Cllr Keys confirmed the approved document would be recorded as the next issued version and uploaded to the Council website, with revisions to be considered during the review period.

**Resolution: 2025-21**

**- Code of Conduct and Courtesy and Respect Policy**

The Council considered the national **Code of Conduct** recommended by NALC, noting it is more comprehensive than the previous version and aligns with the broader local government code. The **Courtesy and Respect Policy** (also nationally approved), was discussed, applying to Councillors at all levels of Government including Parish Councils.

Cllr Odulinski proposed adoption of both documents, seconded by Cllr Sheppard, with a request that they be formatted in the Council's standard template prior to publication. The Chair confirmed the proposal. It was noted that documents published on the Council website must include the date of agreement on the PDF.

**Resolution: 2025-22**

**- Register of Interests**

The Council considered the publication of councillors' Registers of Interests. It was noted that the official register is maintained by Torridge District Council (TDC) and that the parish council does not hold the legal register itself.

Discussion focused on whether the parish council should publish Registers of Interests on its website. Arguments were made that publication would support transparency and resident access, while concerns were raised regarding data protection, particularly the inclusion of employer information. Reference was made to the Localism Act 2011, and it was suggested that publishing the registers on the parish website would be good practice. Administrative considerations and the need to coordinate with TDC to ensure accuracy were also highlighted.

The Council noted that, whilst the official Registers of Interests are maintained by TDC, it is considered good practice for the parish council to publish the information on its own website to ensure transparency and ease of access for residents. Publication will proceed once records are verified and administrative arrangements are in place.

**09.11.25 To receive updates and report from the Finance & Governance Committee**

Cllr Roth proposed holding the next Finance & Governance Committee meeting in early January 2026. Following discussion, it was agreed as a trial that all three committees—**Finance, People's, and Environment**—could meet consecutively on the same evening to streamline attendance. After much discussion it was agreed that the final schedule would be: **Friday, 16th January 2026**, as follows:

- Finance Committee – 7:00 pm
- People's Committee – 8:00 pm
- Environment Committee – 9:00 pm

	<p>It was also confirmed that the Parish Clerk will attend all three committee meetings and that agreement had been reached regarding attendance times and associated costs.</p> <p>The motion to approve this schedule, including Clerk attendance and associated costs, was proposed by the Chair and seconded by Cllr. Roth, and was unanimously agreed.</p> <p style="text-align: right;"><b>Resolution: 2025-23</b></p> <p><b>10.11.25</b></p> <p><b>Finance</b></p> <p><b>a) Schedule of Payments and Receipts since last Meeting</b></p> <p>This Schedule was considered. An issue relating to reimbursement for remembrance wreaths was discussed and it was confirmed that this is a budgeted and previously authorised expenditure. Members agreed that payment could proceed in the usual manner. The Schedule of Payments and Receipts was approved.</p> <p><b>b) December 2025 Staff Salaries and HMRC Contributions –</b></p> <p>Members considered the approval of December 2025 staff salaries and associated HMRC contributions, considering no Parish Council meeting being held in December. Overtime and timesheets were noted and members confirmed they were satisfied. A motion to approve the December payments was proposed and approved.</p> <p style="text-align: right;"><b>Resolution: 2025-24</b></p> <p><b>c) To agree and approve the Bank reconciliation to 31<sup>st</sup> October 2025</b></p> <p>The bank reconciliation to 31st October 2025 was presented. A motion to agree and approve the reconciliation was proposed, seconded, and carried unanimously.</p> <p><b>d) To receive the Accounts and Budget update to 31<sup>st</sup> October 2025</b></p> <p>The bank reconciliation to 31st October 2025 was presented. A motion to agree and approve the reconciliation was proposed, seconded, and carried unanimously.</p> <p><b>e) To receive the notes and recommendations of the Budget and Precept Working Group meeting held on 22<sup>nd</sup> November 2025 and to approve the Budget and Precept for the financial year 2026/2027.</b></p> <p>The Council received the notes and recommendations of the Budget and Precept Working Group. It was noted that the parish precept had not increased for five years and that, after reviewing inflationary pressures and excluding new projects, a <b>5% increase</b> was required to maintain current services.</p> <p>Members discussed individual budget headings and noted areas of cost pressure and potential future savings. The draft budget for 2026/2027 was considered line by line, with several cost reductions made where possible. The resulting budget totalled £49,095, and it was noted that a precept of £50,084 would align with a 5% increase. Members acknowledged that final figures remain subject to confirmation of the tax base by Torridge District Council in December.</p> <p>A proposal to approve a 5% increase in the Band D precept for 2026/2027 was proposed by Cllr Warner and seconded by the Chair. The motion was approved, with one abstention from Cllr Sheppard.</p> <p style="text-align: right;"><b>Resolution: 2025-25</b></p> <p><b>11.11.25</b></p> <p>The Chair proposed and seconded by Cllr Wonnacott, with full agreement from the Councillors that once final tax base figures are received, the Clerk will circulate the precept calculation to two nominated Councillors: (Cllrs Roth and Jacobs) for verification prior to submission, in order to provide additional financial oversight.</p> <p>The budget and precept for the financial year 2026/2027 were approved.</p> <p style="text-align: right;"><b>(Action: Parish Clerk)</b></p> <p><b>S106 Update</b></p> <p>Cllr Warner reported that S106 funding for enlarging the changing rooms is under review by Torridge DC. Advice has been given on presenting the case to meet S106 criteria, but no funds have yet been received.</p>
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12.11.25	<p><b>Paths and By-ways Report</b> – Nothing to report</p>
13.11.25	<p><b>Parish Matters</b> <b>Winkleigh Christmas Fair – 6<sup>th</sup> December 2025</b></p> <p>Members noted that the Parish Council will have a stall at the upcoming Winkleigh Christmas Fair at no charge. A working group will prepare a questionnaire to gather residents' views on Parish matters such as traffic and community issues.</p> <p>It was agreed that councillors will contribute ideas internally via WhatsApp, with Cllr Warner compiling a full draft to circulate to all councillors for review, ensuring everyone can participate regardless of platform preference. Volunteers will later deliver the questionnaire door-to-door as part of wider parish consultation.</p> <p>The format of the questionnaire was agreed to be simple and structured, with postcodes collected to identify local patterns but without requiring signatures. Fair responses will provide initial feedback, with a full door-to-door consultation as a follow up.</p> <p>Members also discussed publicity, wider outreach through social media, and collecting data on accidents or near-misses to support highway safety discussions.</p> <p><i>At 9.05pm a motion to extend the meeting was proposed by the Chair, seconded by Cllr Keys, and carried unanimously to allow completion of the Agenda.</i></p>
14.11.25	<p><b>A.O.B.</b></p> <p><b>(a) High Moor View</b> Members considered an email regarding the potential allocation of additional social housing in the High Moor View area. Background information was provided, confirming the rumours were unfounded.</p> <p>It was agreed that the Clerk will respond to the resident, advising them to first contact Torridge District Council, the developers, or Devon County Council for official information. If the resident receives unsatisfactory responses, they may return to the Parish Council in January. The motion was approved unanimously.</p> <p style="text-align: right;"><b>(Action: Parish Clerk)</b></p> <p><b>At 9.15pm</b> The Chair proposed and seconded Cllr Roth, with all in favour that the Council to move to Part II of the agenda, during which discussions will be held in private.</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>Exempt Session Confidential Matters (Part II) Public Bodies (Admission to Meetings) Act 1960 S1(2) The public and press are requested to leave the meeting if matters are decided to be discussed under this section.</p> </div> <p>Return to Public Session.</p>

**Meeting ended at 9.52pm.**

**Date of Extra Parish Council Meeting: 27<sup>th</sup> November 2025**

**Date of next Parish Council Meeting: Wednesday, 28<sup>th</sup> January 2025 at 7pm**

**Chair..... Date.....**