

Winkleigh Parish Council

NOTICE OF FULL COUNCIL MEETING

WEDNESDAY, 28TH JANUARY 2026 7.00 pm

To be held in Winkleigh Community Centre, Castle Street, Winkleigh

All members of the Council are hereby summoned to and resolving the business to be transacted at the meeting as set out below.

Members of the press and public are welcome to attend the meeting.

AGENDA

Members 9 Quorum 4 Vacancies 2

01.01.26 **The Chair to open the Meeting and receive apologies for absence.**

02.01.26 **To receive declarations of interest**
a) Councillors to declare any personal interest in any items on the agenda
b) Councillors to declare any personal and/or prejudicial interest in any items on the agenda and to inform the Chair if they wish to speak on the matter during public participation.
c) Dispensations granted.

03.01.26 **Election of Chair of the Council** - To elect a Chair for the remainder of the 2025/26 civic year and receive the Chair's Declaration of Acceptance of Office.

04.01.26 **Election of Vice-Chair of the Council** - To elect a Vice-Chair for the remainder of the 2025/26 civic year and receive the Vice Chair's Declaration of Acceptance of Office.

05.01.26 **Monitoring Officer – Attendance at Meeting with Parish Councillors**
To receive an update on the request and to note the current position.

06.01.26 **Reports**
a) **County Councillors Report** - Cllr Cheryl Cottle-Hunkin
b) **District Councillors Report** - Cllr Stephen Middleton

07.01.26 **Public Participation**
This section of the proceedings shall be limited to 15 minutes. Members of the public may raise any matters relating to an item that appears on the agenda. Responses may not be made by members of the council at this time, and the matter may be referred to at the appropriate point of the agenda, or deferred for consideration at a later meeting, or noted by the council.

08.01.26 **Environment Committee** To confirm the appointment of **Councillor Jacobs** as Lead/Chair of the Environment Committee until the next ordinary elections in May 2026.

09.01.26 **Councillor Vacancy & Co-option**
i) To note that the statutory notice period for the current vacancy expires on 30th January 2026.
ii) To consider the application for co-option from Catherine Wensley.
iii) **Resolution:** To approve the co-option of Catherine Wensley **in principle**, with the official appointment and term of office to commence on **31st January 2026**, subject to no further applications by the close of the notice period.

10.01.26 **To receive and approve the Minutes of the Parish Council Meeting held on 26th November 2025 :**
(To consider the accuracy of the draft minutes, including a request for amendment to the section "Matters Arising (Road Safety)", and to approve the minutes subject to any agreed amendments).
Also to receive and approve the Minutes of the following Extraordinary Parish Council meetings held on 27th November 2025 and 15th December 2025

11.01.26 **Matters Arising**
 To discuss any matters arising from the Minutes for the previous Meeting(s) not covered in this agenda.

12.01.26 **Parish Environment - To receive updates and a report from the Environment Committee – including the following:**

- (i) Parish Traffic Questionnaire – update
- (ii) Updates on paths; byways and highways
- (iii) Update on Benches
- (iv) **Planning – to receive a report from the Planning Sub-Committee**

NEW PLANNING APPLICATIONS & DECISIONS –

(i) Decisions since the Extraordinary PC Meeting 15th December 2025

- **Planning Ref: 1/0886/2025/FUL**
 12 Ashplants Close, Winkleigh, Devon, EX19 8HE : First floor extension and single storey rear extension : Decision: Granted permission 09/01/2026
- **Planning Ref 1/0901/2025/FUL**
 The Barn, Pittford Cottages, Wembworthy, Chulmleigh : Replacement of existing mono-pitch roof and porch extension. Decision: Granted permission - 16/01/2026
- **Planning Ref: 1/0693/2025/FUL**
 Erection of 2no dwellings at Land At Grid Reference 262739 10800, Hatherleigh Road, Winkleigh, Devon. Decision : Granted permission – 20/01/2026

(ii) New Applications since the Extraordinary Council Meeting 15th December 2025

- **Application Ref: 1/0010/2026/FUL**
Marshalls , Egglesford Road, Winkleigh, Devon, EX19 8
Proposal: Construction of rear balcony
- **Application Ref: 1/1016/2025/PIP : Application is being considered**
Proposal: Permission in Principle for residential development of 1no. dwelling; **Location:** Agricultural Building At Grid Reference 263061 111405 Hollocombe Devon
- **Application Ref: 1/0839/2025/FUL**
Proposal: Winkleigh Self Storage L Siting of self-storage containers, the installation of a security fence and access gate, and security CCTV and lighting. **Location:** Land At Grid Reference 262988 108989 Winkleigh Devon

(iii) Planning Application Ref: 1/0920/2025/FULM – Update / Further Information Pending
 Proposal: Allison Homes – Residential development of 77 dwellings with associated infrastructure (Variation of Condition 2 of planning approval 1/0556/2022/FULM), affecting a Public Right of Way. **Update:** To receive a report from Cllr Odulinski regarding legal clarification sought in relation to the Public Right of Way, following the Parish Council meeting of 15 December 2025.

(iv) To note planning notices received since the Agenda preparation

13.01.26 To receive updates and a report from the People Committee

- To include a summary of the appraisal of options for outsourcing website, emails, and data management (**for information only**), Community Awards update, and staff matters reviewed at the People Committee meeting on 16 January 2026.

14.01.26 Data Devices

- To discuss the provision, management, and access of Parish Council data devices and any required actions.

15.01.26 Website and IT Services

- To consider options for outsourcing the Parish Council website, emails, and data management and to decide on the appointment of a provider.
- To approve Cllr Phillips to manage the Parish Council website temporarily until the official takeover.

16.01.26 To receive updates and report from the Finance & Governance Committee

17.01.26 Finance

- a) To approve the Schedule of Payments and Receipts
- b) To agree and approve the Cash Book and Budget to 31st December 2025
- b) To agree and approve the Bank reconciliation to 31st December 2025
- d) Precept 2026-2027
- e) Scribe update

18.01.26 S106 Issues

19.01.26 Parish Matters

- Policy Review Programme - To receive a Policy Working List setting out priorities and timescales for the Parish Council policies during 2026.

20.01.26 A.O.B.

Date of Next Meeting: Wednesday, 25th February 2026

Signed: *L Moore*

Dated: 21st January 2026

Clerk to Winkleigh Parish Council

Email: clerk@winkleighpc.org

Exempt Session

Confidential Matters (Part II) Public Bodies (Admission to Meetings) Act 1960 S1(2)

The public and press are requested to leave the meeting if matters are decided to be discussed under this section.