

# Winkleigh Parish Council

## NOTICE OF FULL COUNCIL MEETING

**WEDNESDAY, 24<sup>th</sup> SEPTEMBER 2025 at 7.00 pm**

**To be held in Winkleigh Community Centre, Castle Street, Winkleigh**

All members of the Council are hereby summoned to and resolving the business to be transacted at the meeting as set out below.

Members of the press and public are welcome to attend the meeting.

### AGENDA

**Members 9 Quorum 4 Vacancies 2**

- 01.09.25      **The Chairman to open the Meeting and receive apologies for absence.**
- 02.09.25      **To receive declarations of interest**  
a) Councillors to declare any personal interest in any items on the agenda  
b) Councillors to declare any personal and/or prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.  
c) Dispensations granted.
- 03.09.25      **Reports**  
a) **County Councillors Report** - Cllr Cheryl Cottle-Hunkin  
b) **District Councillors Report** - Cllr Simon Newton  
c) **Police Report - update**  
d) **Chairman's Report**
- 04.09.25      **Public Participation**  
This section of the proceedings shall be limited to 15 minutes. Members of the public may raise any matters relating to an item that appears on the agenda. Responses may not be made by members of the council at this time, and the matter may be referred to at the appropriate point of the agenda, or deferred for consideration at a later meeting, or noted by the council.
- 05.09.25      **To receive and approve the Minutes of the meeting held on 23<sup>rd</sup> July 2025**  
**Note:** Any proposed amendments to the minutes will be received and voted on before they are approved.  
(A separate document will be distributed listing the proposed amendments in advance).
- 06.09.25      **Matters Arising**  
To discuss any matters arising from the Minutes for the previous Meeting(s) not covered in this agenda.  
  
(a) Action Lists  
(b) Awards 2025 - Safeguarding
- 07.09.25      **Parish Council Vacancies – Update and Action ref Co-option**

- 08.09.25      **To receive updates and report from the People Committee and Finance & Governance Committee**
- 09.09.25      **To receive Report from the Parish Environment Committee - incorporating the following Reports:**
1. Cemetery
  2. Bungalow
  3. Highways
  4. Street Safety
  5. **Discussion and agreement on a policy for the Parish Council's flower beds and planters -** , including the DCC regulations and public liability insurance.
  6. **Planning – to receive a report from the Planning Sub-Committee**
    - (i)      Bus Shelter Planning Application update
    - (ii)     To note planning applications, comments and decisions since the last meeting

**NEW PLANNING APPLICATIONS & DECISIONS –**

None at time of Agenda issue

**(iii)    To note planning notices received since the Agenda preparation**

- 10.09.25      **Finance**
- a) Schedule of Payments and Receipts since last Meeting
  - b) To agree and approve the Bank reconciliation to 31<sup>st</sup> July and 31<sup>st</sup> August 2025
  - c) To receive the Accounts and Budget update to 31<sup>st</sup> August 2025
- 11.09.25      **Parish Council Practices and Policies update**
- 12.09.25      **S106   Issues**
- 13.09.25      **Paths and By-ways Report - Updates**
- 14.09.25      **Parish Matters**
- 15.09.25      **A.O.B.**

**Exempt Session**  
**Confidential Matters (Part II)   Public Bodies (Admission to Meetings) Act 1960 S1(2)**  
**The public and press are requested to leave the meeting if matters are decided to be discussed under this section.**

**Date of Next Meeting:** Wednesday, 22<sup>nd</sup> October 2025

Signed: *L Moore*

Dated: 18<sup>th</sup> September 2025

Clerk to Winkleigh Parish Council

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