

# Winkleigh Parish Council.

**All Members are summoned to attend the Meeting of the Council to be held on Wednesday 24<sup>th</sup> July 2024  
At Winkleigh Community Centre, Castle Street,  
Winkleigh. EX19 8HU  
at 7.30pm**

Email:clerk@winkleighpc.org

Website:www.winkleighpc.org.

## **Council Members**

Cllr Alex Phillips Chairman Cllr Benjamin Roth Vice-Chair	Cllr Greg Goldsworthy Cllr Alan Jacobs Cllr Andy Keys Cllr Pauline Odulinski OBE	Cllr Andrew Warner Cllr Jason Roberts Cllr Josh Rickard Cllr Adam Wonnacott
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**The Council requires 4 voting Members to be quorate.**

*(If any Member of the Council is unable to attend the meeting, please advise the Clerk as soon as possible.)*

## **AGENDA**

- 01.07.24    **Welcome** – Chair opens the meeting
- 02.07.24    **Apologies for Absence** – Cllr A Warner (Holiday)
- 03.07.24    **Declaration of Interests**
- 04.07.24    **Chair to declare meeting suspended for receipt of outside reports and public participation**
- 05.07.24    **County Councillors Report** – Cllr. Andrew Saywell
- 06.07.24    **District Councillors Report** – Cllr. Simon Newton
- 07.07.24    **Police Representative Report** – PCSO Sandra Brown
- 08.07.24    **Public Participation**  
This section of the proceedings shall be limited to 15minutes. Members of the public may raise any matters relating to items on the minutes and make a presentation not exceeding 3 minutes. No response may be made by members of the council at this time and the matter may be referred to at the appropriate point of the agenda, or deferred for consideration at a later meeting, or noted by the council.
- 09.07.24    To receive and approve (retrospectively\ ) the minutes of the meetings held on 24<sup>th</sup> April 2024 and 22 May 2024.  
To receive and approve the minutes of the meeting held on 26<sup>th</sup> June 2024
- 10.07.24    To discuss any matters arising from the Minutes for the June Meeting not covered in this agenda:  
To review the changed layout of the meeting minutes as an improved format for aiding more consistent progress.

- 11.07.24 **To consider requirement for monitoring defibrillators in Winkleigh**
- 12.07.24 **To consider applications for grants from local bodies**
- 13.07.24: **Report: Cemetery and Bungalow Group Report**  
 i) Update on move to change Letting Management Company per documents circulated (see section B).  
 iii) Report on boiler repairs  
 iv) Clerk report on cemetery plot changes
- 14.07.24 **Road Safety Group Report:**  
 i) Update on Bollard installation near BT Autos  
 ii) Any other reports  
 iii) Proposal to give the group delegated powers to agree changes with DCC and TDC (see report from Cllr Warner)
- 15.07.24 **Planning Group Report:**  
 i) BT Autos development: consider document from Pete Stanley regarding Section 106 contributions which may arise from this development (Application 1/0322/2024/OUT -retained on Agenda pending agreement on proposals  
 ii) To discuss planning Applications submitted since last meeting;
- |                  |                            |                   |  |
|------------------|----------------------------|-------------------|--|
| <b>Our Ref :</b> | 1/0634/2024/FUL            | <b>Your Ref :</b> |  |
| <b>Date:</b>     | 15 <sup>th</sup> July 2024 | <b>Proposal:</b>  | Single storey extension to the front to include revised dormer and single storey first floor extension to the rear (Affecting a Public Right of Way) |
|                  |                            | <b>Location:</b>  | Woodlands, Hollocombe, Chulmleigh, Devon   |
- 16.07.2024 **Bus Shelter on main road:**  
 Quotation required from Cllr Wonnacott for bush shelter replacement
- 17.07.24 **Proposal that Winkleigh PC apply to Devon CC to be part of the Road Warden Scheme.** Action update
- 18.07.2 **Proposal that Winkleigh PC Advertise for casual maintenance workers**  
 . To note the advert developed and placed.
- 19.07.24: Receive updates on Winkleigh Fair and Winkleigh Awards Programmes
- 20.07.24 Note meetings of Finance and Employment Committees to be held on Friday 26<sup>th</sup> July. 6.00pm and 7.00pm respectively

Part II

Exempt Session

**Confidential Matters (Part II) Public Bodies 9Admission to Meetings) Act 1960 S1(2)**

The public are requested to lkeave the meeting

- ii.21.07.24:** To agree additional hours for the Clerk next week (if required) to allow for attendance at the Finance and Employment meetings on Friday 26<sup>th</sup> July
- ii.22.07.24** Approve commercial arrangements for new letting management contract:  
Ref: Mail from Keevors setting out T&C's for their appointment as letting agents  
Arrangements to be agreed re holding of tenant's deposit
- ii.23.07.24** Attendance and behaviour at meetings: Reminders to councillors

**Date of next meeting: Wednesday 25<sup>th</sup> September 2024 at 7.30 pm at**

**Winkleigh Community Centre.**

**Members of the Public are encouraged to attend.**

**Alan Matthewman,**

**Parish Clerk**

**18<sup>th</sup> July 2024**