

# *Winkleigh Parish Council.*

**All Members are summoned to attend the Annual  
General Meeting of the Council to be held on  
Wednesday 22<sup>nd</sup> May 2024  
At Winkleigh Community Centre, Castle Street,  
Winkleigh. EX19 8HU  
at 7.30pm**

Email: [clerk@winkleighpc.org](mailto:clerk@winkleighpc.org)

Website: [www.winkleighpc.org](http://www.winkleighpc.org).

## **Council Members**

|                              |   |  |
|------------------------------|---|--|
| Cllr Angela Findlay<br>Chair | Cllr Greg Goldsworthy<br>Cllr Alan Jacobs<br>Cllr Andy Keys<br>Cllr Pauline Odulinski<br>(Proper Officer) | Cllr Benjamin Roth<br>Cllr Andrew Warner<br>Cllr Jason Roberts<br>Cllr Josh Rickard<br>Cllr Adam Wonnacott |
|------------------------------|---|--|

**The Council requires 4 voting Members to be quorate.**  
*(If any Member of the Council is unable to attend the meeting, please advise the Clerk as soon as possible.)*

## **AGENDA**

- 01.05.24 **Welcome – Chair opens the meeting**
- 02.05.24 **Apologies for Absence**
- 03.05.24 **Declaration of Interests**
- 04.06.24 **Election of Chair for 2024-25**
- 05.05.24 **Election of Vice-Chair**
- 06.05.24 **Both sign Acceptance of Office Declarations**
- 07.05.24 **Chair declares the meeting suspended for County Councillor Report**
- 08.05.24 **District Councillors Report**
- 09.05.24 **Police Representative Report**
- 10.05.24 **Public Participation**
- 11.05.24 **To Receive and Approve the Minutes of the Meeting held on 24th April 2024**
- 12.05.24 **Matters Arising from the Minutes if not addressed in this Agenda**
- 13.05.24 **To Review the updated council action list and consider the ways in which this may be made more effective. Open Forum.**
- 14.05.24 **Proposition to propose the formation of a Finance Sub-committee, proposer Cllr Angela Findlay and, if approved to establish a subgroup to propose membership and constitution**

- 15.05.24 **To receive and approve the Agar documentation for release to the Internal Auditor.**
- 16.05.24 **To approve the provisional release dates for the public access rights.**
- 17.05.24 **To appoint Microshade (Paul Russel acting) as the Internal Auditor and PKF Littlejohn as External Auditor for the council.**
- 18.05.24 **Response to letter from Chair to other council chairs and discuss way forward.**
- 19.05.24 **Cemetery and Cemetery Bungalow Report**
- 20.05.24 **Road Safety Group Report**
- 21.05.24 **Planning Group Report:**
- The following items are listed for discussion
- 22.05.24 **Proposal to be considered for wording of plaques on benches within Winkleigh and decisions on placement of these on selected benches, Cllr. Andrew Warner**
- 23.05.24 **Minutes of meeting on 15<sup>th</sup> May – New Winkleigh Awards Proposal**  
See Appendix.

Part II

**EXEMPT SESSION**

**Confidential Matters (PART II) Public Bodies (Admission to Meetings) Act 1960 s1 (2)** The public and press are requested to leave the meeting.

- B01.05.24: **Proposal to review the letting management arrangements per minutes of meeting on 15<sup>th</sup> May**
- B02.05.24 **Employment Committee Report:  
Clerk Appraisal Report  
Stolen Laptop Update**