

Winkleigh Parish Council.

**All Members are summoned to attend the Full Meeting
of the Council to be held on
Wednesday 24th January 2024
At Winkleigh Community Centre, Castle Street,
Winkleigh. EX19 8HU
at 7.30pm**

Email:clerk@winkleighpc.org

Website:www.winkleighpc.org.

Council Members

Cllr Angela Findlay Chair	Cllr Greg Goldsworthy Cllr Alan Jacobs Cllr Andy Keys Cllr Pauline Odulinski (Proper Officer)	Cllr Benjamin Roth Cllr Andrew Warner Cllr Jason Roberts Cllr Josh Rickard Cllr Adam Wonnacott
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The Council requires 4 voting Members to be quorate.

(If any Member of the Council is unable to attend the meeting, please advise the Clerk as soon as possible.)

AGENDA

- 01.01.24 **Welcome** – Chair opens the meeting
- 02.01.24 **Apologies for Absence**
- 03.01.24 **Declaration of Interests**
- 04.01.24 **Adjournment for Public Participation – 15 minutes (3 minutes per attendee)**
- 05.01.24 **County Councillor Report**
- 06.01.24 **District Councillors Report**
- 07.01.24 **To Receive and Approve the Minutes of the Meeting held on 23rd November 2023**
- 08.01.24 **Matters Arising from the Minutes if not addressed in this Agenda**
I: To accept the quotation from DCC to erect 1 bollard on A3124
- 09.01.24 **Motion:** To consider and update proposals for the provision of benches in the community and provision for any plaques thereon and to cancel the earlier decision to install a bus shelter Hollocombe. Proposed Councillor Warner
- 10.01.24 **Planning:**
a: To consider new applications received since 23rd November 2023
b: to note decisions communicated for TDC Planning Department
c: Situation regarding derelict homes on Eggesford Road
d: To discuss Pipeline Planning Apps: Cllr Findlay
e: Provision of verbal report of meeting to discuss Townsend Hill development

- 11.01.24 **Administration**
a: To note the resignation of Cllr. Odulinski as Proper Officer and the appointment of the Clerk as Proper Officer effective 1st February 2024 in accordance with the contract signed on his appointment.
b: To ensure that the role of RFO is fully in place for the clerk by 1st March 2024. This will include his assuming responsibility for all dealings with the bank account, payment of bills and banking of receipts, all of which are required to enable him to take responsibility for the signing of Agar Certificates as required by law;
c: To agree a monthly payment date of the monthly salary being the 24th day, or following working day, of each month.
- 12.01.24 **Website**
To consider a proposal by Cllr Warner that a page be created entitled “Winkleigh Cares” with the emphasis on support for residents with help for mental health and crisis issues.
In the above context to determine who will be responsible for the creation and management of this site.
- 13.01.24 **Employment Committee –**
a. To Approve the Renewal of Microsoft Membership £59.99 – still pending due to lack of movement on bank account.
b: Decision on bank status – Decision was taken in July 2023 to move the bank accounts to Lloyds from Natwest but this was shelved when it appeared that it was quicker to leave things as they are. However nothing has happened to update the mandate which is threatening the end of year operations. The delay attributable to our failure clearly to instruct NW what we want and need to do, or does it remain their lackadaisical attitude.
Change to Bank Mandate: We need a minimum of 2 councillors and the RFO with two to approve any payments.
- 14.01.24 **Finance**
a: to receive and note the latest available information on the accounts and the expected outcome for the year to end March.
b: To review the current status of the financial reserves and determine what, if any, changes are needed in 2024
b: In the light of the above to determine the precept demand to be sent to TDC Democracy Department on 25th January 2024. (See clause 19.01.24 part b)
- 15.01.24 **Footpaths**
To determine the status of Winkleigh PC as regards the Devon CC P3 footpaths protection planning and appoint a footpath warden to act as co-ordinator.
- 16.01.24 **Members Reports/Questions**
- 17.11.23 **Date of Next Meeting – 28th February 2024**

Close of Meeting Part I

EXEMPT SESSION

Confidential Matters (PART II) Public Bodies (Admission to Meetings) Act 1960 s1 (2) The public and press are requested to leave the meeting.

Part Two

18.01.24 **Bungalow**

- a: Timing of refrigerator replacement
- b: Timetable for roof repair
- c: Action to recover costs of damage resulting from roof repairs.
- D: Rent review policy and control

Cemetery

- a: Situation report on Insurance claim on shed roof
- b: Cost and responsibilities for maintenance of grass, ditches and hedges
- c: responsibility for safety compliance
- d: Charging for cemetery usage
- e: arrange for provision of additional TDC bin for flowers, etc

19.01.24 **Relations with Sports Hall Management**

- a: To discuss the form future support might take
- b: what provisions should be made against possible requests / claims in 2024-25

27.11.23 **Close of Meeting Part II**

Public & Press Welcome
17th January 2024

Clerk to the Parish Council
Alan Matthewman