

Winkleigh Parish Council.

**All Members are summoned to attend a Full Meeting of
the Council to be held on
Wednesday 26th April 2023
At Winkleigh Community Centre, Castle Street,
Winkleigh. EX19 8HU
at 7.30pm**

Email:clerk@winkleighpc.org.uk

Website:www.winkleighpc.org.uk

Council Members

Cllr Alex Phillips Chairman	Cllr Angela Findlay Cllr Greg Goldsworthy Cllr Simon Hodgson Cllr Royston Naylor Cllr Pauline Odulinski	Cllr Benjamin Roth Cllr Alice Turner Cllr Andrew Warner Cllr Ian Whitehead
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The Council requires 4 voting Members to be quorate.

(If any Member of the Council is unable to attend the meeting, please advise the Clerk as soon as possible.)

AGENDA

Adjournment for Public Participation – 15 minutes (3 minutes per attendee)

- 01.4.23 **Welcome** – Chair to open the meeting and declare if audio recording is to be taken.
- 02.4.23 **Apologies**
- 03.4.23 **Declaration of Interests**
- 04.4.23 **County Councillor Report**
- 05.4.23 **District Councillors Report**
- 06.4.23 **To Receive and Approve the Minutes of the Meeting held on 22nd March 2023**
- 07.4.23 **Matters Arising from the Minutes if not addressed in this Agenda**
- 08.4.23 **Talking Bench -**
 - 1. Update Cllr Naylor & Cllr Roth – Appendix A
 - 2. Consideration for Plaques on Benches – Update Cllr Warner – Appendix B
- 09.4.23 **Cemetery -**
 - 1. Bungalow Remedial Works – Update Cllrs Warner and Whitehead
 - 2. Email from Tenant re Pure Lettings
 - 3. Shed Roof – Storm Damage 12th April 2023
 - 4. Ditch and Drain Maintenance
- 10.4.23 **Coronation Event/Street Parties (Road Closure application required by 26th March) – Update Cllr Phillips & Cllr Roth**

- 11.4.23 **Planning**
1. **Applications for Consideration**
 - a) **1/0234/2023/FUL - Land At Grid Reference 260661 111485, Winkleigh** - Erection of wooden machinery and equipment store. **Expiry 8th April 2023**
 2. **Decisions**
 - a) **1/1272/2022/FUL - Zephyr, Winkleigh, North Tawton** - Demolition of existing dwelling and outbuilding and erection of replacement dwelling (Neutral (Objection in principle NHP Policies to be adhered to)) **Withdrawn**
 - b) **1/0027/2023/FUL - Winkleigh Sports Centre, Winkleigh** - Internal and external alterations to sports centre pavilion (Support) **Permission Granted**
 - c) **1/0093/2023/FUH – 6 Bullow View, Winkleigh** - Demolition of single-storey sunroom and erection of single-storey extension. **Permission Granted**
 - d) **1/0177/2023/FUL & 1/0178/2023/LBC - The Cavaliers, Barnstaple Street, Winkleigh** - Proposed extension, landscaping and refurbishment works (Support) **Permission Granted**
- 12.4.23 **Finance**
1.
 - (a) **To Approve the Schedule of Payments and Receipts Since the last Meeting – Appendix C**
 - (b) **To Approve bank Reconciliation at 31.03.23 Appendix D**
 - (c) **To Approve the Annual Governance Statement 2022/23 Appendix E**
 - (d) **To Approve and Sign the Accounting Statements 2022/23 Appendix F**
 - (e) **To Approve Dates for Exercise of Public Rights 2022/23 Appendix G**
 - (f) **To Approve the Financial Risk Assessment 2022/23 Appendix H**
 - (g) **For Information - Budget Report 22/23 at 31st March 2023 Appendix I**
 - (h) **For Information – Reserves as at 31st March Appendix J**
- 13.4.23 **2. Unity Trust & Banking Arrangements –**
- a) **Transfer Arrangements and Bank Charges for Discussion**
 - b) **Financial Regulations and Internal Financial Controls – require dual level authorisation, additional bank signatories required**
- 14.4.23 **3. Grant Funding – 23/24 – For Discussion & Approval**
- 15.4.23 **4. BHIB Parish Council Insurance Policy -**
- a) **Insurance Policy – To Consider Renewal at £828.14 on 01.06.23**
 - b) **Insurance Claim for Cemetery Shed Roof**
- 16.4.23 **Assets (Vandalism reported by Parishioners) - Cllr Findlay**
- 17.4.23 **New Website – Progress Update & Schedule for Transfer Cllr Turner**
- 18.4.23 **Employment of New Clerk – Update Cllrs Findlay & Odulinski - Appendix K**
- 19.4.23 **Hedgehogs R Us – Purchase of Boxes & Materials For Consideration – Appendix L**
- 20.4.23 **Members Reports/Questions**
- 21.4.23 **Date of Next Meeting**

22.4.23 **Close of Meeting**

Public & Press Welcome

Locum Clerk to the Parish Council
Lorraine Wheeler

Thursday 20th April 2023

Lorraine B Wheeler