

Winkleigh Parish Council.

**Minutes of the Meeting of the Full Council held on
Wednesday 22nd February 2023
At Winkleigh Community Centre, Castle Street,
Winkleigh. EX19 8HU
at 7.30pm**

Email: clerk@winkleighpc.org.uk

Website: www.winkleighpv.org.uk

Council Members Present

Cllr Alex Phillips Chairman Cllr Alan Jacobs Vice-Chairman	Cllr Angela Findlay Cllr Simon Hodgson Cllr Royston Naylor	Cllr Pauline Odulinski Cllr Ian Whitehead <i>Following Co Option 41.2.23</i> <i>Cllr Benjamin Roth</i> <i>Cllr Andrew Warner</i>
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Minute taker for the meeting – Lorraine Wheeler (Locum Clerk)

Also Present 3 Members of the Public, DCC Cllr Andrew Saywell (until 7.30pm), TDC Cllr Simon Newton (arrived at 8pm)

Adjournment for Public Participation – 15 minutes (3 minutes per attendee) – there were no attendees to speak however, Cllr Jacobs presented letters from several of the older members of the community regarding potholes in Castle Street, Kings Farm Lane, Coopers Hill and South Street, amongst others. Potholes make it very difficult if not impossible to go out without fear of trips and falls consigning the frail and disabled to their homes. Please could the County Council do something about these urgently.

34.2.23 **Welcome** – Chair to open the meeting and declare if audio recording is to be taken.
The meeting is being recorded on Zoom.

35.2.23 **Apologies** - Cllr Alice Turner & Cllr Greg Goldsworthy
Proposed by Cllr Phillips, Seconded by Cllr Findlay, all Members present in favour of apologies being accepted.

36.2.23 **Declaration of Interests** – Cllr Hodgson declared a personal interest in item 44.2.23 b). Cllr Jacobs declared a personal interest in item 44.2.23 c). Cllr Phillips declared a pecuniary interest in item 44.2.23 d).

37.2.23 **County Councillor Report – Cllr Saywell Reported;**

- The Townsend Hill S278 agreement has been signed meaning that traffic calming should start around 1st March.
- Airfield Road – the scheme has been designed for the reconstruction of the road.
- Potholes – Cllr Saywell is aware of the letters (above) and is working hard to get the holes filled. Please keep reporting on the website as currently there are none outstanding. There is now a phone number – 0345 1551 004 for those not able to use the internet.
- Budget Report – DCC have ended the year in a better position than thought due to additional funding, including funding to account for inflationary rises, resulting in an uplift in spending of 10.5%, 75% of which was spent on adult social care and children’s services. The

overspend has been reduced to £3.5m and it is hoped to be zero in the next financial year.

- New Chief Executive – has settled in following a long handover period and there is much optimism for new rigour and accountability in the County Council which will be modernised and more streamlined.
- Council Tax – increased by 4.99% for 2023-24. 2% of which will be allocated to adult social care.

Cllr Saywell left the meeting at 7.30pm to attend another Parish Meeting.

38.2.23 **District Councillors Report – Cllr Newton Reported;**

Cllr Newton arrived at 8pm (Following Co option of two Councillors).

- Townsend Hill Planning Application – the planning officer Sarah Boyle has recommended approval in her report and Cllr Newton called this in to be heard by Committee. This is being held on Thursday 2nd March at 9.30am. Cllr Newton outlined the process of the Planning Committee Meeting at TDC and advised the Council to register their representative to speak at the earliest opportunity. There will be two additional speakers allowed in objection and the same for support of the application. All speakers have strictly three minutes to speak. The result is by no means a forgone conclusion, Members of the Planning Committee will examine evidence that the village has led by example and accepted a large amount of development and have been encouraged by the State to develop a Neighbourhood Plan, which should be upheld by the District Council. Cllr Newton will be the last to speak and will have unlimited time in which to reflect the views of the Community.

Following discussion with the Parish Council planning group Cllr Hodgson Proposed that Cllr Findlay represent the Council at the TDC Planning Committee and Cllr Jacobs Seconded, all Members present were in favour.

Planning Group

The Planning Group will meet this coming Friday afternoon to prepare. Cllr Phillips suggested that he attends the meeting to speak in an entirely personal capacity in favour of the development and Cllr Roth supported the idea. Several members spoke against this suggestion as it would be incompatible with the Council's response and the matter remained unresolved.

39.2.23 **To Receive and Approve the Minutes of the Meeting held on 8th February 2023**

PROPOSED BY Cllr Findlay and SECONDED BY Cllr Phillips, 1 Abstention and 6 In favour. RESOLVED RRO69/22

The Chairman to sign the minutes as a true and accurate copy of the business transacted.

40.2.23 **Matters Arising from the Minutes if not addressed in this Agenda –**

E26.2.23 Cllr Jacobs advised that the printer has arrived and is currently stored at the Community Centre however, as it is not secure it was proposed that it be moved to Cllr Findlay's residence until it can be made secure. It was agreed that the printer remain at the Community Centre and Cllr Jacobs would take steps to secure it as soon as possible in order that a printing service may be offered to members of the community in due course.

AF/AJ

- 41.2.23 **Co Option of a Councillor – Cllr Phillips**
 Cllr Phillips advised that following advertising the vacancies for Members of the Council, two residents; Benjamin Roth and Andrew Warner have applied to be co opted onto the Council and are present this evening. The Clerk has circulated their applications and confirmed they are both eligible to stand for Co option.
PROPOSED by Cllr Whitehead and SECONDED BY Cllr Findlay it was proposed to Co Opt both, there being two vacancies on the Council. All Members present in favour.
RESOLVED RRO86/22
 Cllrs Roth and Warner were welcomed to the Council and to take a place at the table. The Clerk will forward Acceptance of Office and Declarations of Interests forms following the meeting (as she is attending remotely) to be signed and returned forthwith. LW
- 42.2.23 **Talking Bench – Cllr Naylor**
 Cllr Naylor spoke about the need for a talking or listening bench where anyone who wishes to raise awareness of their mental health issues or any emergency, can sit quietly or talk to others about their concerns.
 Cllr Naylor suggested a good position would be under the oak tree on Southernhay near the Surgery, where it is partially shaded. The land is privately owned therefore permission will need to be sought.
 It was proposed to put something in place to assist people in the community.
PROPOSED by Cllr Roth and SECONDED BY Cllr Hodgson. Members present in favour.
RESOLVED RRO87/22
 Cllr Roth agreed to get some quotations and ideas of positions. BR
 Cllr Naylor agreed to check locations and seek permission from the landowner. He suggested a circular bench around the tree trunk. RN
- 43.2.23 **To Consider the Cemetery Bungalow Inspection Report - Appendix A**
 The Clerk advised that there were damp patches in the ceiling of the bungalow and Pure Lettings advised seeking investigation of the roof and repair to the ceiling.
 It was proposed that the Clerk request Pure Lettings supply three quotations for the investigation and remedial works.
PROPOSED by Cllr Findlay and SECONDED BY Cllr Whitehead. All Members present in favour.
RESOLVED RRO88/22 LW
 The Clerk to administrate.
- 44.2.23 **Planning**
1. Applications for Consideration
a) 1/0017/2023/FULM - Stafford Moor Fishery, Dolton, Winkleigh –
 Expansion of the existing business for the erection of 93 holiday lodges with associated access, parking and drainage **Expiry 23rd February 2023.**
 Following discussion it was agreed to **Object** to the application with amendments to include the adverse impact on natural watercourses.
PROPOSED by Cllr Whitehead and SECONDED BY Cllr Roth. All Members present in favour.
RESOLVED RRO89/22 AF

- b) **1/0111/2023/FUL - Land At Elms House, Exeter Road, Winkleigh,**
 - Erection of 1no. dwelling with associated parking and access and the provision of 2no. parking spaces to serve Elms House. **Expiry 4th March 2023**

Following discussion it was agreed to **Object** to the application as it is incomplete.

Cllr Hodgson declared a personal interest in the application.

PROPOSED by Cllr Whitehead and SECONDED BY Cllr Roth. 1

AF

Abstention. 8 in favour.

RESOLVED RRO90/22

- c) **1/0027/2023/FUL - Winkleigh Sports Centre, Winkleigh,** - Internal and external alterations to sports centre pavilion. **Expiry 6th March 2023.**

Following discussion, it was proposed to **Support** this application.

Cllr Jacobs declared a personal interest in this application.

Cllr Roth had left the room.

PROPOSED by Cllr Whitehead and SECONDED BY Cllr Findlay. 2

AF

Abstentions. 1 Absent. 6 in favour.

RESOLVED RRO91/22

- d) **1/0482/2022/FULM - Land At Grid Reference 263212 108395, Winkleigh, Devon,** - Residential development comprising 72 no. dwellings and associated works (Amended plans). **Expiry 3rd March 2023.**

Following discussion it was proposed to **Object** to this application as despite a public meeting the applicant had not addressed the concerns of the public and Council. In addition, in the Council's opinion it should be a condition that trees are not located in the attenuation pond and should be located in a separate area.

Cllr Phillips declared a pecuniary interest in this application and did not vote.

AF

PROPOSED by Cllr Hodgson and SECONDED BY Cllr Jacobs. 8 in favour.

RESOLVED RRO92/22

2. For Information - CIL S106 Contributions – Adrian Avery TDC Engagement Officer

Cllr Phillips advised that unfortunately Adrian Avery is not available on a Wednesday but could arrange to meet the Planning Group on an alternative day. Members of the Planning Group agreed to arrange.

Noted

3. For Information from TDC re Townsend Hill 1/0556/2022/FULM - should this end in a positive recommendation. The application is in full and is proposed as a policy compliant scheme so there would be no room for negotiation in terms of contributions. However, the off-site contributions will allow the Parish Council to come forward with projects for the money to be put to.

Cllr Phillips advised that the S106 agreement allowed for an artificial grass pitch which must be located in Winkleigh.

Noted

45.2.23 **Finance**

(a) For Information - Pure Lettings Statement 01.03.22 – 14.02.23 (The Clerk to Update the 2022.23 Ledger) Appendix B

Noted

(b) To Approve the Schedule of Payments and Receipts Since the last Meeting – Appendix C.

It was proposed to accept the schedule.

**PROPOSED by Cllr Findlay and SECONDED BY Cllr Whitehead. 1
Abstention. 8 Members in favour.
RESOLVED RRO93/22**

**(c) To Approve the Bank Reconciliation to 31st January 2023 –
Appendix D**

The Clerk advised that upon inspection of last year's excel ledger sheet in order to bring forward the closing balance, she had found that the ledger didn't balance as pointed out by the Internal Auditor in her report at the time and it wasn't subsequently put right. In addition, the close of year was done on 26.03.22 (it should have been the 31.03.22) and there were missing transactions between 27.03.22 and 31.03.22, mainly cemetery income for fees on 28th March totalling £1060.00, which have now been entered in this year's ledger and listed in the Income on Appendix C.

Having spoken to PKF (the external Auditor) again, they recommend starting afresh from this year and 'restate' last years closing balance on the AGAR 'as having no confidence in it'. I have also been in touch with our new Internal Auditor regarding these issues and he has been very helpful.

On the bank reconciliation attached are listed the correct close of balance as at 26.03.22 less outstanding cheques, as £29604.86 - now our correct opening figure. This now balances and is reconciled to the bank statements to 31.01.23. The Clerk sent via email the bank statements dated 31.01.23 to Cllr Phillips who will need to initial these along with the minutes. It was therefore proposed to accept the amended figures and bank reconciliation.

**PROPOSED by Cllr Findlay and SECONDED BY Cllr Roth it was. All
Members present in favour.
RESOLVED RRO94/22**

46.2.23 **Coronation Events/Street Parties (Road Closure applications required
by 26th March) - For Discussion**

Cllr Phillips advised that he knows of no events having been arranged as yet but is happy to coordinate an event and arrange the road closure once a date was agreed. Cllr Roth agreed to assist. It was therefore proposed to delegate the event to Cllr Phillips and Cllr Roth.

**PROPOSED by Cllr Whitehead and SECONDED BY Cllr Roth. 1
Abstention. 6 in favour.
RESOLVED RRO95/22**

AP/BR

47.2.23 **Meeting Dates – To Be Rescheduled - For Consideration**

The Clerk questioned why so many meeting dates were advertised on the website (requiring a lot of payable man hours) and proposed removing the 15th March meeting in favour of 22nd March and amalgamating the Annual meeting with a Full Council Meeting on 17th May as she is not available on 24th May, being on Annual Leave (should her services still be required). The Annual Parish Meeting can be held at any time until the end of June and may be best held following the election.

**PROPOSED by Cllr Roth and SECONDED BY Cllr Phillips. All Members
present in favour.
RESOLVED RRO96/22**

48.2.23 **Members Reports/Questions – None.**

49.2.23 **Date of Next Meeting – 22nd March 2023.**

50.2.23 **Close of Meeting**

There being no further business the Chairman closed the meeting at 9.57pm.

Signed.....

Chairman.....

Dated.....